

2025-2026 BOARD MEMBERS

Wendy Panbecker, Chair
Glenda Mulder, Vice-Chair
Brenda Beneke, Treasurer
Brooke McCartan, Secretary

Dan Duitscher, Board Member
Gary Devereaux, Board Member
Macy Andreasen, Board Member
Kristy Mather, Board Member

Kim Peterson, Board Member
Noelle Murray, Board Member
Margo Underwood, Advisor

FOUNDATION AREAS OF GIVING

Arts & Culture
Human Services

Education
Health

Environmental
Public & Society Benefit

Recreation

The Pocahontas County Foundation will provide grants to improve life in Pocahontas County, Iowa. We want to support development of all our communities into places where people want to live, as well as to benefit rural areas of the county.

ELIGIBILITY TO APPLY FOR FUNDING

- Tax exempt, non-profit entities classified by the IRS as 501(c)(3) or a 170 (c)(1) governmental entity
- If not 501(c)(3), must secure a fiscal sponsor who will be legally & financially responsible
- One standard and/or one high impact application per organization

501(c)(3) or 170(c)(1): Organizations must be recognized by the Internal Revenue Service as tax-exempt, nonprofit, public charities under section 501(c)(3) or as a "unit of government" under Section 170(c)(1) to receive grant funding. A 501(c)(3) is a section of the Federal Tax Code, which establishes the criteria for tax-exempt charitable organizations. Section 170(c)(1) refers to agencies that conduct activities to benefit the public at large, like public schools, state universities, public libraries and volunteer fire departments.

FISCAL SPONSOR: If your organization is not a qualified nonprofit, then you must secure a fiscal sponsor: an organization that is receiving the money on behalf of the grant applicant and is responsible for disbursing the money for the project and maintaining appropriate documentation. This entity must be a 501(C)(3) or a 170 (c)(1) unit of government in order to serve in this capacity. A fiscal sponsorship agreement must accompany the grant application if a fiscal sponsor is being used. (Use form on page 5, if a fiscal sponsor is required.)

2025-2026 GRANT DEADLINES

- Wednesday, October 1, 2025 Mandatory Information Meeting - 6:30 pm at the Pocahontas County Conservation Office
- Wednesday, October 15, 2025 High Impact Letter of Intent Due
- Wednesday, October 22, 2025 High Impact Invitation to Apply
- **Friday, November 21, 2025 by 5:00 p.m. Application Deadline.**
If mailed, must be postmarked by November 20, 2025
If emailed you will receive receipt confirmation within 24 hours of receiving.
Applications received after 5:00 p.m., November 21, 2025 will not be accepted.
- December 31, 2025 Award Notifications will be emailed
- January 28, 2026 Grant Awards Event 6:30 pm, The Prairie Lakes AEA, Pocahontas, IA
- September 18, 2026 Grant Evaluations due. If not completed, future funding will be restricted.

APPLICATION CHECKLIST

- Organizational information has been completed
- Contact information has been completed. An e-mail address must be provided for correspondence.
- Project summary and budget detail, narrative information and time-line has been completed
- One copy of the Grant Application (pages 2, 3, & 4 required), may include one additional page with photos/description
- If you are a new applicant, one copy of 501 (c)(3) IRS Determination letter at the top of the packet
- One copy of Fiscal Sponsorship agreement (page 5) completed ONLY if a fiscal sponsor is being used
- **Application must be signed. If mailing sign application, if submitting by email, please type in your name.**
- ALL grant applications must be received by mail or emailed by the deadline date of November 21, 2025
MAIL ONE copy (no staples please) to: Pocahontas County Foundation, 28111 510th St., Pocahontas IA 50574

ALL INFORMATION BELOW IS REQUIRED - INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR FUNDING

PROJECT TITLE		
ORGANIZATION NAME (if no Fiscal Sponsor required)		
APPLICANT (or Fiscal Sponsor)		FED TAX ID
☐ 501(c)(3) Organization	☐ 170(c)1 Government	☐ OTHER
ADDRESS		
CITY	STATE	ZIP
CONTACT PERSON & TITLE		
CONTACT PHONE	CONTACT EMAIL	

PROJECT BUDGET	AMOUNT REQUESTING
PROJECT START DATE	PROJECT COMPLETE DATE
TYPE OF GRANT ☐ COMMUNITY ☐ HIGH IMPACT (must impact entire county)	
TYPE OF PROJECT ☐ CAPITAL (building of or physical improvement of something) ☐ PROGRAM (operational, activity, general support)	
PROJECT FOCUS AREA (select one) ☐ ARTS / CULTURE ☐ EDUCATION ☐ HEALTH ☐ RECREATION ☐ ENVIRONMENT ☐ HUMAN SERVICES ☐ PUBLIC / SOCIETY BENEFIT ☐ OTHER _____	
BRIEF DESCRIPTION OF ORGANIZATION	
BRIEF DESCRIPTION OF PROJECT	

SIGNATURE

DATE

MAIL 1 loose copy to: Pocahontas County Foundation, 28111 510th St.,
Pocahontas IA 50574 and/or EMAIL to pocofoundation76@gmail.com
QUESTIONS: Contact Wendy Panbecker 515-338-0488 by phone or text

ALL INFORMATION BELOW IS REQUIRED - INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR FUNDING

Describe the need or problem being addressed by this project:

Explain how this project will benefit the citizens of this county:

What area or population is being served? (county-wide, community, several communities)

Explain your organizations ability to carry out and ensure success of this project:

Describe the time-line of the project. Funding will be for projects completed in 2026.

Have you previously received funding from Pocahontas County Foundation? If so, when?

**ONLY USE IF YOUR AGENCY DOES NOT QUALIFY TO ACCEPT FUNDS:
ONLY ONE COPY NEEDED.**

FISCAL SPONSOR (legal applicant)		DATE
FISCAL SPONSOR CONTACT NAME		
ADDRESS		
CITY	STATE	ZIP
CONTACT PERSON & TITLE		
CONTACT PHONE	CONTACT EMAIL	
SPONSORED ORGANIZATION CONDUCTION PROJECT		
PROJECT NAME		

Legal Applicant/Fiscal Sponsor, hereafter referred to as The Sponsor, has agreed to serve as a fiscal/program sponsor for _____, organization conducting the project, hereafter referred to as the Sponsored Organization, as outlined in the attached application and supporting materials. The Board of Directors of The Sponsor has passed a resolution adopting the Sponsored Organization's project as a program or project consistent with the Sponsor's purpose and mission. The Sponsored Organization's financial activities will be accounted for as a program of The Sponsor for IRS auditing and financial reporting purposes.

Since the Organization is not recognized by the IRS as a charitable tax-exempt entity, The Sponsor must exercise full control over the Sponsored Organization's financial administration, management and disbursement of funds resulting from this grant application. The Sponsor has delegated _____ (name of person/s) as responsible for fulfilling of these accounting and reporting functions subject to the ultimate authority of the Board of Directors of The Sponsor. The Sponsor is responsible for ensuring completion of timely reports and submission of necessary financial statements to the Community Foundation's Administrative Office (contact info below). Failure to insure timely reporting on behalf of the Sponsored Organization/Sponsor will also result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above in this agreement:

Legal Applicant/ Fiscal Sponsor Representatives

Signature: _____

Date: _____

Print Name: _____

Sponsored Organization Representative Signature

Signature: _____

Date: _____

Print Name: _____

Attach to this agreement the Fiscal Sponsor's 501(c)(3) Tax-Exempt Determination Letter or comparable proof of charitable exemption. (i.e. a letter from a City, confirming their status as a government entity. Contact our Administrative Office with questions, or for examples of a letter from a City.)